

## Seatides Combined School code of conduct amendments for year 2020

### A. SCHOOL UNIFORM

1.School Blazers / Jerseys

1.1. Black/Navy Blue blazers (Not compulsory owing to cost)

1.2. Plain black/navy blue jersey ("V"-Neck). No coloured jackets or jerseys are permitted

### 2. ATTIRE:

#### 2.1 GIRLS

2.1.1. Navy Blue Skirt (Below Knee-Length). Please note that NO ALTERATIONS should be made to the length of the skirt.

#### 2.2. BOYS:

2.2.1. Regular school grey pants.**NO BROAD OR SKINNY BOTTOMS ALLOWED.NO NARROWING OF PANTS**

2.3. **PE OUTFIT** (BOYS/GIRLS)

2.3.1. Takkies – only allowed during Lo Sports activity period/training sessions.

### B

### GENERAL APPEARANCE

#### 1. HAIR

1.1. **Extensions: Only straight black** (Shoulder length) and straight up allowed. (Note NOT BIGGER THAN 3mm)

1.2. **No hair trends set by 'POP STARS', TV/SPORT PERSONALITIES OR FILMSTARS.**

1.3. No BEANIES/HATS/CAPS

1.4. Hair should always be neatly combed/brushed and free of nits and lice.

#### 2. FINGERNAILS

2.1. Nails on both hands must always be short, clean and UNVARNISHED

#### 1. GENERAL Demeanour

1.1. Learners must not be in possession of / or under the influence of alcohol, drugs, cigarettes, narcotics.

1.2. No learner must be in the possession of any weapon or brandish any instrument that can be used as a weapon or that can be dangerous (e.g. Screwdriver, Needle, Knife)

1.3. No learner must be in possession of, or be in the close proximity to pornographic or other undesirable material.

1.4. **No Learner must be involved in:**

a) Littering

b) Lewd behaviour, use of coarse or lewd / rude language

c) Physical / Emotional abuse

d) Vandalism, destruction to/of school property

e) Arrogant, rude or disobedient behaviour

f) Absconding class/lessons, playing truant, repeated late coming to class/ school

g) Dishonesty, maliciousness, cheating in tests

h) Disruption in and out of class, whistling, noise, eating or chewing gum in class

i) Failure to produce homework or school work

j) Possession/Consumption/ Under Influence of alcohol, drugs, cigarettes, narcotics

1.5. Areas out of bounds must be adhered to strictly.

1.6. Any reasonable instructions given by RCL, Department Officials, Facilitators, Educators and other staff members of the school must be obeyed.

**Learners must at all times display best manners and be co-operative in effort to further the interests of our school by preventing littering, rowdiness, disrespectful behaviour etc. by either helping correct the wrong behaviour of the culprit or reporting him/her to responsible peers or adults.**

#### 2. NOT PERMITTED AT SCHOOL

2.1. No Gambling

2.2. No Learner is allowed to sell items at school unless it is a fund-raising activity authorised by the School Principal. It is also an offence if a learner purchases any item from another learner. Goods and cash in their possession will be confiscated.

2.3. No Hooded jackets / No fancy jackets / No coloured jackets allowed in school except plain navy blue and black.

2.4. **Sharing of Water bottles/Bottles/Cups** not permitted in school

2.5. Not to engage in **verbal, relational, physical bullying, emotional, or cyber bullying.** (Please refer to school **pledge against bullying**).

2.6. No **Violent** and **Aggressive behaviour.**

2.7. No **Sexual Misconduct.**

#### 3. SCHOOL FEES AND RE-REGISTRATION

Re-Registration fees will be payable during period indicated by school (**30 September**) if the learner is continuing his/her studies at Seatides Combined.

3.1. Learners who have poor conduct record, Admission will be pending until interview with the Disciplinary Committee of the School Governing Body.

3.2. Regular Searches / Raids conducted on regular basis by SMT and SAPS

#### 4. MEDICAL TREATMENT AND EMERGENCIES

4.1. **No medication is allowed in school or to be kept with learner** without PRIOR CONSENT granted by the School Principal together with a Medical Note from the Doctor.

#### 5. MISCELLANEOUS

5.1. No Ball games may be played anywhere near or in the school buildings except school grounds only during PE with Educator Supervision.

5.2. No Learner allowed to bring sports equipment to school, Leaner's sport equipment will be confiscated if brought to school and released at end of the year.

#### **6. MEETINGS AND COMMUNICATION**

6.1. Parent to make appointment first before reporting to school to avoid unnecessary wait or not being attended to for the day.

6.2. Only Parents and Legal Guardian (**Proof of legal guardianship must be provided to school**) will be attended to regarding any matter related to their child/ward.

#### **7. CO-CURRICULAR**

7.1. If learner has poor conduct record, learner will be excluded from attending excursions and participating in any extra-curricular activities.

#### **8. ANTI-SOCIAL BEHAVIOUR**

8.1. No Learners are allowed to bring 3<sup>rd</sup> Part involvement (e.g. Elder brother/Sisters, cousins etc.) to resolve school matters. Matters to be reported and dealt by school SMT.

#### **9. Serious Misdemeanour's**

9.1. Leaner's involved in Serious Misdemeanour's, matter will immediately be referred to Tribunal

#### **10. LATE COMING**

10.1. Learners must report to school between **07:20 and 07:40**. Assembly commences at **07:40. SCHOOL GATES WILL BE LOCKED AT 07:40.**

10.2. Late Comers must present a letter from Parent/Guardian providing a reason for late arrival and contact details of Parent/Guardian or Parent/Guardian may call at school with their Child/Ward.

10.3. Repeat offences – Disciplinary procedures will be followed.

#### **11. LEAVE TAKING**

11.1 If leave is requested for valid reason then Parent/Guardian must send a request in writing requesting leave and also come personally to pick up the child.

11.2. If Parent/Guardian is unavailable to come, then the parent/Guardian must send a request in writing requesting leave and also their contact details; Provide the name and ID number of the person sent.

11.3. The person coming to school to fetch your child/ward must produce a **Drivers Licence or Identity Document.**

#### **12. TOILET POLICY**

12.1 Leaner's will get permission from their Educator to use the toilet, thereafter, the learner will report to the office, sign the book first then use the office toilet. **All learner's toilets will be locked during class time.**

12.2. Any learner found out of classroom during teaching time, without pass given from Educator or without signing book at office will face Disciplinary action.

#### **13. CELLPHONE AND ELECTRONIC POLICY**

The blatant disregard for School rules and the School's Code of Conduct by some learners has become a source of great concern to Management, Staff and School Governing Body. While it is common knowledge that electronic goods are not allowed at this School, some learners still choose to flout these rules and sometimes even go as far as bringing the school into disrepute. This is unacceptable! **Learners are PROHIBITED FROM CARRYING ANY ELECTRONIC GOODS TO SCHOOL.**

This is clearly enunciated in the School's Code of Conduct. Not only is the possession of electronic goods a transgression of the School's Code of Conduct, it constitutes an irregularity in terms of testing and examination rules.

Should any learner be found in possession of the following, the sanctions shall be as follows:

- ***The electronic goods will be confiscated and will only be released to the parent after a fine of R1000 is paid.***
- ***If this offence is repeated then it will be released at the end of the year on payment of R2000, to parents only.***

Should it be conclusively established that the learner was in possession of the electronic goods during the writing of a test or examination then the learner stands to be penalised at the discretion of the Management.

We are appealing to all parents to ensure that their children comply with the School's Code of Conduct in all respect

Yours in Education

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Principal: MR.K.Govender

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#### **ACKNOWLEDGE AND RETURN: AMENDED SCHOOL CODE OF CONDUCT YEAR 2020**

I \_\_\_\_\_ Parent / Guardian of \_\_\_\_\_

In Grade \_\_\_\_\_ have read and understood the school code of conduct, I undertake to monitor the conduct of my child on a regular basis in accordance with the policy to ensure that my child/ward complies with the code of conduct of Seatides Combined.

Parent/Guardian Signature \_\_\_\_\_

Date: \_\_\_\_\_

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**Detach amended code of conduct and keep for future reference**