

# Seatides Combined School

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Date: 15/12/2021

Notice to Parents:

Please find attached minutes of meeting between SGB and group of volunteer parents held on 30/11/2021.

Yours in Education

  
PRINCIPAL

KWA ZULU DEPT. OF EDUCATION  
SEATIDES COMBINED SCHOOL  
P.O. BOX 124 DESAI NAGAR 4405  
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Minutes of the meeting between SGB and Group of concerned Parents

Date : 30 November 2021

Time : 18h30

Attendance : as per register

The SGB chair welcomed all members to the meeting and hoped for open discussions to ensure all matters are resolved as per the memo handed to the principal and SGB chair on 27 November 2021.

The chair laid down some rules of engagement for all to follow :

1. The structure is a working committee of SGB parents and grade 8 volunteers. There is no crisis for a crisis committee.
2. The terms of reference for the committee is to resolve or clarify matters of concern contained in the " Memorandum of grievances of frustrated parents ".
3. This is an ad hoc committee with its work concluding during or by the end of February.
4. Progress report to be a common update of both the groups.No information to be posted by any individual on any platform regarding the progress.

The chairman appealed to all present to ensure that we are to ensure the benefit of the school and the learners in all deliberations .

The Principal handed out 2 documents viz. 1. The Functions of the SGB and 2. Curriculum matters -2022.

The chairman commenced with the issue of curriculum . The Principal went to the functions of the SGB and pointed out the main responsibilities of the SGB and the school principal. He emphasised that the SGB is responsible for governance matters whereas the Principal is responsible for overall management and professional matters of the school. The principal made it clear that every parent has a right to contact him regarding all matters of teaching and learning in the school , if they have any concerns . The Principal informed all that if he is not available , then other members of the school management team ( SMT ) can also be contacted. He pointed out that HODs are the curriculum specialists . HODs are there to monitor the work of the educators together with the principal.

The working committee discussed the document put out by the SGB and principal titled " curriculum matters -2022 ". The document was accepted for implementation in 2022.

The principal informed all that grade 12 work will commence next week with books being given to the grade 11 learners as well when they come to pick up reports. There will be a program for the at risk learners put together by the school.

The issue of monitoring the measures was left for later .

The other matters raised were discussed and resolved accordingly after engaging in deliberations :

1. Educator dress – Principal made it clear that dress for educators is not prescriptive , but that they need to ensure that it is appropriate and decent . Staff has been made aware. Unions will give more direction if needed. Parents recommended that the Principal talk to educators where required. Ms A.Maharaj provided the principal some details to follow up.
2. Cleanliness and general maintenance at school – it was pointed out that the sportsfield is not maintained due to the moratorium on school sports due to covid and problems with community using the grounds without school consent resulting in problems. It was pointed out that regular maintenance meetings are held to deal with matters of school upkeep by the SGB . Also that cameras and aircons are functional and are serviced although corrosion is causing a major problem . Members are free to see the control room in the office . Toilets are also cleaned daily in the morning and during the breaks, but problems persist. Also that the ground is not used during the breaks due to problems with learners .
3. Traffic congestion – Mr Rajen Pillay from Seatides civic reported on the work between the civic and the school together with the Metro. The Metro will revert to the civic in 10 weeks with a plan to relieve the traffic problems in front of the school.

The school was asked to approach the circuit manager/department for consent to open the access to the foundation phase via the library. A decision was taken to send a letter to the circuit manager for the new year.

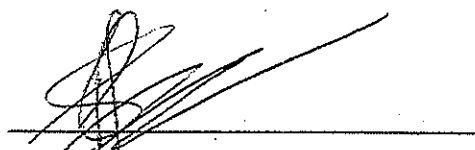
4. GBV – matter of assault between boy and girl in gr 11 was sent to the DC. Sanctions were imposed on both learners. Principal addressed the classes of these learners .
5. Victimization and corporal punishment – was pointed out by some parents as an issue. The SGB and principal made it clear that corporal punishment is illegal and any educator found guilty will face consequences .Matters reported to the principal and department wrt this matter were investigated by the department and out of the school realm. School awaits department’s response. Principal made it clear that there is no need for parents to fear victimization since parents have rights to ensure their concerns are addressed by the school especially the principal. Every parent can set an appointment to see or speak to the principal wrt matters that affect their child/ward.
6. Communication- It was felt by the concerned parents that not enough is done by the school to extend communication with parents notwithstanding that the school has a SMS and group chats and school web site that sends information to all parents and guardians regularly. The parents wanted timeous response to emails sent to the school. The chairman informed all that the SGB will look at installing a system to capture and deal with these emails effectively in the new year. Feedback to be given at the review meeting.
7. The balance of the issues were expressed by Mr D.Nyar who said that personally he felt that the SGB,SMT and some educators were not dealing with matters appropriately ,with the necessary “ soft skills “ required and thus a lack of trust and confidence in them. He believed that parents were being excluded and could be included in school matters by inviting them to get involved in school projects . He believed that training should be provided in these soft skills to educators. He referred to not receiving notice for the SGB by election, but was asked to query that in writing to seek clarity . He referred to parents being dissatisfied at the way in which some matters were dealt without specifics. His comments he mentioned were to be noted and to be considered in the new year going forward.

The chairman of Seatides Civic ,Rajen Pillay, commended everyone for the manner in which they conducted the deliberations. The Principal also thanked everyone for the cordial manner in which the meeting was conducted.

It was agreed by all that the progress update will be provided to all before school closes on 15 / 12/2021. It was further agreed that the SGB will meet and decisions will be taken regarding the deliberations .


A follow up meeting will be held in the first term.

The Chairman of the SGB,Ricky Perumal, Thanked everyone and the meeting terminated at 22h00.



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Chair – S.Perumal



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Sec.-Ms J.Chetty